



**The syllabus of the discipline**  
**«HR management»**

<b>Specialty</b>	053 “Physiology”
<b>Educational program</b>	Business psychology
<b>Educational level</b>	Second (master) level
<b>Discipline status</b>	Basic
<b>Language of teaching</b>	English
<b>Course / semester</b>	1 <sup>st</sup> course, 2 semester
<b>Number of ECTS credits</b>	5
<b>Distribution by types of classes and hours of study</b>	Lectures – 20 hours Practical (seminars) – 20 hours Individual work – 110 hours
<b>Form of final control</b>	Exam
<b>Department</b>	Social economy department, 1 building, 2-nd floor, room 217 +38 (057) 702-12-87, Website: <a href="http://se.hneu.edu.ua">http://se.hneu.edu.ua</a>
<b>Lecturer (-s)</b>	Stepanova Eka Raminovna, PhD, associate professor
<b>Lecturer’s contact information</b>	<a href="mailto:stepanovaekaraminovna@gmail.com">stepanovaekaraminovna@gmail.com</a>
<b>Class days</b>	Lectures: <a href="#">according to the timetable of classes</a> Seminars: <a href="#">according to the timetable of classes</a>
<b>Consultations</b>	On the Social economy department, according to the timetable of consultations, individual
<b>The purpose of the discipline</b> - the formation of professional competencies in human resource management at the micro, meso and macro levels; mastering modern techniques of human management; getting a holistic view of HR management; mastering the skills of recruitment, career planning; acquiring skills of conducting business trainings and mastering the peculiarities of their evaluation.	
<b>Prerequisites for learning</b>	
Pre-listened disciplines: Social economy, Strategic management, Personnel accounting and analysis	
<b>The content of the discipline</b>	
<b>Content module 1. Managing the Internal and External Environment</b>	
<b>Topic 1. Human Resource Management: Definitions and Main Functions</b>	
<b>Topic 2. The Analysis and Design of Work</b>	
<b>Topic 3. Human Resource Planning and Recruitment</b>	
<b>Topic 4. Selection and Placement</b>	
<b>Topic 5. Training and Development</b>	
<b>Topic 6. Performance Management</b>	
<b>Content module 2. Acquiring, Developing and Compensating Human Resources</b>	
<b>Topic 7. Employee Relations</b>	
<b>Topic 8. Employee Separation and Retention</b>	
<b>Topic 9. Leadership</b>	
<b>Topic 10. Career Management</b>	
<b>Topic 11. Pay Structure Decisions and Individual Contributions</b>	
<b>Topic 12. Employee benefits</b>	
<b>Topic 13. Strategic Human Resource Management</b>	
<b>Material and technical (software) of the discipline (not required)</b>	
<b>Course page on the Moodle platform (personal training system)</b>	<a href="https://pns.hneu.edu.ua/course/view.php?id=5143">https://pns.hneu.edu.ua/course/view.php?id=5143</a>
<b>Assessment system of learning outcomes</b>	



The system of assessment of the formed competencies considers the types of classes, which include lectures, seminars, practical classes, as well as independent work. Assessment of the formed competencies of students is carried out according to the accumulative 100-point system. The current control carried out during the semester during practical (seminar) classes and independent work is assessed by the sum of points scored. The maximum possible number of points for the current and final control during the semester - 100 and the minimum possible number of points - 60.

Current control includes the following control measures: presentations and reports; practical and homework; current tests and colloquia.

More detailed information on the assessment and accumulation of points in the discipline is given in the work plan (technological map) of the discipline

**The policy of academic integrity.**

The teaching of the discipline is based on the principles of academic integrity. Violations of academic integrity are: academic plagiarism, fabrication, falsification, write-off, deception, bribery, biased evaluation. For violation of academic integrity, students are brought to the following academic responsibility: re-assessment of the relevant type of educational work

*More detailed information on competencies, learning outcomes, teaching methods, assessment forms, independent work is given in the Work program of the discipline*