



The syllabus of the discipline
«HR management»

Specialty	051 "Economy"
Educational program	Personnel management in business
Educational level	Second (master) level
Discipline status	Basic
Language of teaching	English
Course / semester	1 st course, 2 semester
Number of ECTS credits	5
Distribution by types of classes and hours of study	Lectures – 20 hours Practical (seminars) – 20 hours Individual work – 110 hours
Form of final control	Exam
Department	Social economy department, 1 building, 2-nd floor, room 217 +38 (057) 702-12-87, Website: http://se.hneu.edu.ua
Lecturer (-s)	Stepanova Eka Raminovna, PhD, associate professor
Lecturer's contact information	stepanovaekaraminovna@gmail.com
Class days	Lectures: according to the timetable of classes Seminars: according to the timetable of classes
Consultations	On the Social economy department, according to the timetable of consultations, individual
The purpose of the discipline - the formation of professional competencies in human resource management at the micro, meso and macro levels; mastering modern techniques of human management; getting a holistic view of HR management; mastering the skills of recruitment, career planning; acquiring skills of conducting business trainings and mastering the peculiarities of their evaluation.	
Prerequisites for learning	
Pre-listened disciplines: Social economy, Strategic management, Personnel accounting and analysis	
The content of the discipline	
Content module 1. Managing the Internal and External Environment	
Topic 1. Human Resource Management: Definitions and Main Functions	
Topic 2. The Analysis and Design of Work	
Topic 3. Human Resource Planning and Recruitment	
Topic 4. Selection and Placement	
Topic 5. Training and Development	
Topic 6. Performance Management	
Content module 2. Acquiring, Developing and Compensating Human Resources	
Topic 7. Employee Relations	
Topic 8. Employee Separation and Retention	
Topic 9. Leadership	
Topic 10. Career Management	
Topic 11. Pay Structure Decisions and Individual Contributions	
Topic 12. Employee benefits	
Topic 13. Strategic Human Resource Management	
Material and technical (software) of the discipline (not required)	
Course page on the Moodle platform (personal training system)	https://pns.hneu.edu.ua/course/view.php?id=5143
Assessment system of learning outcomes	



The system of assessment of the formed competencies considers the types of classes, which include lectures, seminars, practical classes, as well as independent work. Assessment of the formed competencies of students is carried out according to the accumulative 100-point system. The current control carried out during the semester during practical (seminar) classes and independent work is assessed by the sum of points scored. The maximum possible number of points for the current and final control during the semester - 100 and the minimum possible number of points - 60.

Current control includes the following control measures: presentations and reports; practical and homework; current tests and colloquia.

More detailed information on the assessment and accumulation of points in the discipline is given in the work plan (technological map) of the discipline

The policy of academic integrity.

The teaching of the discipline is based on the principles of academic integrity. Violations of academic integrity are: academic plagiarism, fabrication, falsification, write-off, deception, bribery, biased evaluation. For violation of academic integrity, students are brought to the following academic responsibility: re-assessment of the relevant type of educational work

More detailed information on competencies, learning outcomes, teaching methods, assessment forms, independent work is given in the Work program of the discipline