



Syllabus of the educational discipline «Business process management»

Specialty	<i>073 Management</i>
Educational program	<i>Business administration</i>
Level of education	<i>Master</i>
Discipline status	<i>Compulsory</i>
Teaching language	<i>English</i>
Course / semester	<i>1 course, 2 semester</i>
Number of credits ECTS	<i>5</i>
Distribution by types of trainings and hours of study	<i>Lectures – 16 hours. Practical studies – 0 hours. Laboratory – 24 hours Independent training – 110 hours.</i>
Form of final assessment	<i>Exam</i>
Department	<i>Management and Business Department, 703 (library block), +38 057 702 01 46, www.kmib-hneu.com</i>
Teacher (-s)	<i>Kotlyk Andrii Valeriiovych, PhD, Associate Professor</i>
Teacher's contacts	<i>kotlik_a@ukr.net</i>
Days of the classes	<i>According to the schedule of classes</i>
Consultations	<i>According to the schedule of consultations: 703 (library block) – offline; in Zoom - online; both individual and in group</i>
The purpose of the discipline is to provide theoretical knowledge and to form applied skills of using the principles, techniques and tools of business process management.	
Prerequisites for learning <i>Management, Management 2, Marketing, Informatics</i>	
Content of the educational discipline	
Content module 1. Modeling and implementation of business processes	
Topic 1. The essence of the process approach to enterprise management	
Topic 2. Business process modeling	
Topic 3. Business process implementation	
Content module 2. Analysis and improvement of business processes	
Topic 4. Measurement and analysis of business processes	
Topic 5. Business process improvement	
Course page on the Moodle platform (personal training system)	<i>Course description, Working plan, Syllabus, Lecture materials (presentations), Guidelines to Practical studies, Homework, Tests, Additional learning materials. https://pns.hneu.edu.ua/course/view.php?id=612</i>
Assessment system of learning outcomes	
<i>The total score of the discipline consists of class attendance, current control and exam (the maximum amount is 100 points, the minimum amount that taking as a pass of discipline – 60 points). More detailed information on assessment is given in the technological card of the discipline.</i>	



Accumulation of rating points in the discipline	
Types of training	Max points
Competence-oriented tasks	10
Presentation	20
Current Written Tests	30
Exam	40
Max points	100
Discipline policies <i>Policy of academic integrity,</i> <i>Absenteeism policy.</i>	
<i>More detailed information about competencies, learning outcomes, teaching methods, assessment forms, independent training is given in the Syllabus (working plan) of the educational discipline.</i>	

Syllabus approved at the meeting of the Department «22» June 2021. Protocol № 13.